|  |  |
| --- | --- |
| **Carolina Farms, LLC****Title: Preventive Maintenance and Sanitation Schedule Record** | Effective Date: 01.01.19Document #: F-8.2-RRevision #: R 1.0Revision Date: TBD |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Task** | **Bins/Containers Washed & Sanitized** | **Food Contact Surfaces** | **Cooler Floors and Drains Washed**  | **Cooler Floors and Drains Sanitized** | **Transport Vehicles****Washed and Sanitized** | **Equipment and Utensils****Washed and Sanitized** |
| **Frequency** | **Daily** | **Daily** | **Weekly** | **Weekly** | **Weekly** | **Monthly / As Needed** |
| ***Place Date and Initials in Each Square Provided Under Each individual Task.***  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Date:** **Preventive Maintenance:** | **Date:** **Preventive Maintenance:** | **Date:** **Preventive Maintenance:** | **Date:** **Preventive Maintenance:** | **Date:** **Preventive Maintenance:** | **Date:** **Preventive Maintenance:** |

**Reviewed By: Title: Date:**