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| **Carolina Farms, LLC**  **Title: Preventive Maintenance and Sanitation Schedule Record** | Effective Date: 01.01.19  Document #: F-8.2-R  Revision #: R 1.0  Revision Date: TBD |

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| **Task** | **Bins/Containers Washed & Sanitized** | | | **Food Contact Surfaces** | | | **Cooler Floors and Drains Washed** | | | **Cooler Floors and Drains Sanitized** | | | **Transport Vehicles**  **Washed and Sanitized** | | | **Equipment and Utensils**  **Washed and Sanitized** | | |
| **Frequency** | **Daily** | | | **Daily** | | | **Weekly** | | | **Weekly** | | | **Weekly** | | | **Monthly / As Needed** | | |
| ***Place Date and Initials in Each Square Provided Under Each individual Task.*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Date:**  **Preventive Maintenance:** | | | **Date:**  **Preventive Maintenance:** | | | **Date:**  **Preventive Maintenance:** | | | **Date:**  **Preventive Maintenance:** | | | **Date:**  **Preventive Maintenance:** | | | **Date:**  **Preventive Maintenance:** | | |

**Reviewed By: Title: Date:**